



CFCA Mission Awareness Trip Application

Please complete and return the application form, statement of purpose and code of conduct (the first three pages of this file) with your non-refundable deposit of \$100 per person to: **CFCA, One Elmwood Avenue, Kansas City, KS, 66103, Attn: MAT Coordinator.** Make checks payable to "CFCA." Submit your application as soon as possible. Spaces are limited for each trip and they fill up quickly. Complete a separate application for each participant. (You may make copies). PLEASE PRINT.

CFCA ID: (if applicable) ASC # _____

Trip date _____ Destination _____

Name _____ Name to appear on your name tag _____

Address _____

City, State, Zip _____

Daytime phone _____ Evening phone _____

E-mail _____ If not U.S. citizen, list country of citizenship _____

Birth date ____/____/____ Check one: Male ____ Female ____

Adult T-shirt size: S M L XL XXL

(Spanish speaking countries only) Will you need an interpreter? Yes _____ No, I speak fluently _____

If traveling with a family member or friend, list their name and relationship _____

Visiting a sponsored friend: If you plan to visit a sponsored friend on this trip, place a CFCA mailing label with their name in the space at right. If you do not have a label, list the name of your sponsored friend and CH#.

Place sticker here, OR

Full name of sponsored friend

CH# (if known) _____

_____ I will be visiting more than one child and have placed additional labels or listed names and CH#'s on the back of this form.

Have you participated in a CFCA trip before? Yes ____ No ____ If so, where? _____

Check if appropriate *I am a ...* _____ Nurse _____ Medical Doctor _____ EMT

(Optional) Please use the space below to tell us about yourself (occupation, interests, etc.).

CFCA Mission Awareness Trip

Statement of Purpose, Policies and Guidelines

“A relationship of mutual respect between sponsor and sponsored person is central to CFCA’s mission.”
- CFCA Core Value 4

STATEMENT OF PURPOSE

A mission awareness trip is an in-depth immersion experience with the sponsored members and staff of the CFCA projects. The primary purpose of a CFCA mission awareness trip is for sponsors to meet their sponsored friends, to strengthen the bond of friendship that already exists, and to see how sponsorship is making a difference in the lives of sponsored members and their families.

During the trip, sponsors get close to the reality of the poor and see them as individual persons with distinct gifts, abilities and potentials. The trip also serves as an opportunity to appreciate and respect the diversity and viability of other cultures. Your presence and participation is a symbol of love and solidarity on behalf of all sponsors to the CFCA community.

The mission awareness trip will intensify the sense of solidarity sponsors develop with their sponsored friends and the CFCA project teams in the field. It is our hope that sponsors will return from the trip inspired to share their experience with others.

CODE OF CONDUCT

CFCA has developed the following Code of Conduct for the protection of each sponsored person, the privacy of sponsors, and the integrity of CFCA as an organization. When visiting a project and your sponsored friend, we require that all participants adhere to these standards to ensure a positive and fulfilling experience for all involved. CFCA reserves the right to determine whether a participant’s behavior is considered offensive or inappropriate and has instructed the CFCA project to notify CFCA-Kansas if there is a violation of any CFCA policy and to notify local authorities when necessary. This Code of Conduct provides standards of behavior including, but not limited to:

I. Behavioral Policies and Guidelines

- a. Traveling to another country and with a group requires an extra level of behavioral sensitivity. Treat everyone with respect, patience, courtesy, dignity and consideration.
- b. Always follow the directions of the local CFCA project coordinator and staff members.
- c. All participants must stay with the group and follow the project’s planned itinerary at all times. No personal itineraries, agendas, or unregistered guests are permitted during the trip.
- d. Be culturally sensitive when choosing your clothing. Revealing or immodest clothing is inappropriate. Do not wear excessive or expensive jewelry. You may bring shorts but they may not be appropriate for certain activities on the trip.
- e. Coordinate all substantial monetary gifts through CFCA-Kansas. Never give substantial monetary donations or other valuable gifts directly to a sponsored member or to their family.
- f. Randomly distributing gifts in public, including candy and money, is not appropriate. Such actions create scenes of chaos and are disrespectful of the dignity of community residents.
- g. Excessive consumption of alcohol and/or public drunkenness is not acceptable at any time during your visit.
- h. The use or possession of illegal drugs is prohibited at all times while visiting the project. This is a serious offense, subject to the laws of the country visited.

II. Protection and Consideration of Sponsored Members, Sponsors and CFCA Staff

- a. A CFCA staff member or volunteer must accompany you at all times when visiting with the sponsored members.
- b. Be sensitive to another's need for space. Sponsored members should not be held, kissed, touched, cuddled or hugged in a manner that a reasonable person might construe as inappropriate.
- c. Avoid flirting, unwelcome flattery, suggestive comments, or intimate relationships with members of the CFCA community or staff.
- d. All communication during and after the visit must follow CFCA's regular correspondence guidelines. Never provide personal contact information, including addresses, phone numbers and e-mail addresses, to a CFCA sponsored friend, family member, or directly to CFCA project staff, nor should you ask for, accept or record such information from them.
- e. Do not ask for, or accept, accommodation with the family of a CFCA sponsored friend or staff member.
- f. Do not offer, or accept, a petition to bring a sponsored friend to visit or reside in the U.S.

Failure to comply with the aforementioned standards or with the recommendations of local CFCA project staff could result in the loss of visiting privileges or possible termination of sponsorship. If, during your visit, you observe others acting inappropriately or inconsistent with these standards, please report this activity immediately to the local CFCA project staff.

I have read and understand and agree to abide by the aforementioned CFCA mission awareness trip Code of Conduct.

Printed Name

Date

Signature

A copy of the Statement of Purpose and Code of Conduct will be in the trip handbook included in your confirmation packet.